



Recruitment Pack

# WARDROBE ASSISTANT

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**REGENT'S PARK OPEN AIR  
THEATRE IS A MAGICAL  
SANCTUARY FROM THE HUSTLE  
AND BUSTLE OF THE CAPITAL.**

The Times



# ABOUT US

**Established in 1932, the multi-award-winning Regent's Park Open Air Theatre is one of the largest theatres in London (at a capacity of 1,304). Passionate about producing popular, enriching and unexpected theatre that provides a lens into the here and now, the scale and ambition of our productions together with our magical outdoor setting, makes us unique in the capital's cultural landscape. In 2025 we welcomed just under 177,000 people to our 20-week summer season.**

**Drew McOnie assumed the role of Artistic Director in January 2024, and James Pidgeon was appointed Executive Director in 2021.**

Over the last sixteen years, our productions have won ten Olivier Awards, ten WhatsOnStage Awards, and four Evening Standard Awards. We were named London Theatre of the Year in 2017 by The Stage, and received the Highly Commended Award for London Theatre of the Year in 2021. Our productions have toured the UK and have transferred to both the West End and the United States. Our 2016 revival of *Jesus Christ Superstar* has just finished tours of the UK, North America and Australia. Our Olivier Award-winning revival of *Fiddler on the Roof* transferred to the Barbican Centre in May 2025 ahead of a major tour of UK and Ireland through to January 2026.

As a registered charity that receives no regular public subsidy, we rely entirely on earned income and charitable contributions. Nevertheless, we have maintained 36,000 tickets at £15 across the whole of 2025's summer season, our BREEZE scheme enables those aged 18-25 to buy tickets for £10, and we regularly work with local charities. Each year, on average, we subsidise tickets for 6,000 school pupils.

Food and drink plays a significant role in the Open Air Theatre experience, with our in-house bars and restaurants including Covered Dining, The Grill and The Pizza Oven. We also have our own picnic lawn and the West End's longest bar!

Regent's Park Open Air Theatre has become one of the most independently sustainable and financially successful producing theatres in the country, and we're proud to embark on the next stage of our vision with ever-increasing artistic ambition and entrepreneurial spirit.

# OUR VISION, MISSION & GUIDING VALUES



VISION	MISSION	GUIDING VALUES
<p>To help people make sense of the world under a shared sky.</p>	<p>Celebrating our unique and experiential outdoor setting, we create popular, enriching and unexpected theatre that provides a lens into the here and now.</p>	<p>Ambitious Open Independent Connected Joyful</p>

## UNDERLYING PRINCIPLES

01 <b>Equity, Diversity &amp; Inclusion</b>	03 <b>History &amp; Heritage</b>
02 <b>Environmental Sustainability</b>	04 <b>Civic Responsibility</b>

## STRATEGIC PRIORITIES

01 <b>Producing Expansion</b>
02 <b>Developing Audiences &amp; People</b>
03 <b>Organisational Growth</b>



**REGENT'S PARK OPEN AIR  
THEATRE IS FAST BECOMING  
THE NEW POWERHOUSE  
FOR EYE-OPENING MUSICAL  
REVIVALS.**

Broadway World

# JOB ROLE

## KEY RESPONSIBILITIES

Regent's Park Open Air Theatre is seeking an experienced and reliable Wardrobe Assistant to join the Wardrobe Department for the 2026 season.

Working closely with the Head of Wardrobe, Dressers and the wider production team, Wardrobe Assistants play a key role in supporting costume preparation, maintenance and dressing across a busy and varied season of productions. This role requires a high level of organisation, practical costume skills and a professional, respectful approach to working backstage.

### This role involves:

#### Wardrobe support and costume care

- Support the smooth day-to-day running of the Wardrobe Department for each production.
- Assist with the preparation, maintenance and repair of all costumes throughout rehearsals and performances.
- Attend run-throughs, production meetings, technical rehearsals, dress rehearsals and previews as required.
- Label and organise costumes prior to the first technical rehearsal.
- Monitor costume condition and promptly notify the Head of Wardrobe of any issues with wear and tear.



### **Laundry, dressing and performance support**

- Carry out laundry duties as required, including hand washing, machine washing, line drying and tumble drying.
- Arrange the collection and delivery of dry cleaning where appropriate.
- Ensure all costumes are fully laundered, repaired and correctly placed in dressing rooms, on stage or in quick change areas by the half, or as directed by the Company Manager or Deputy Stage Manager.
- Assist company members with dressing requirements, including pre-show preparation and quick changes during performances where required.
- Maintain clear and accurate dressing plots, contributing to the costume bible for each production.

### **Collaboration and professional practice**

- Work collaboratively with Wardrobe, Stage Management and other departments to support the smooth running of rehearsals and performances.
- Respond flexibly and constructively to reasonable requests in support of the Wardrobe Department's work.
- Create and encourage a calm, respectful and professional backstage environment for cast and crew.
- Act in line with Regent's Park Open Air Theatre policies on safeguarding, sustainability, equal opportunities, and professional conduct.
- Promote equity, diversity and inclusion, contributing to a working environment in which all staff feel supported and empowered.

Our production of CATS, which closes the 2026 season at Regent's Park Open Air Theatre, will transfer directly into a touring production. Applicants are welcome to indicate in their application if they would be interested in being considered for a potential role on the tour, though this is entirely optional and separate from this contract.



# PERSON SPECIFICATION

**The ideal candidate will be an experienced wardrobe practitioner with strong practical skills and a collaborative approach to working. They will be calm under pressure, attentive to detail, and confident supporting performers in a professional backstage environment.**

## Essential

- Previous professional experience working in a wardrobe department, with at least three similar professional credits on productions of a comparable scale.
- Strong attention to detail, with high standards of presentation and costume care.
- Proven proficiency in hand sewing and the use of sewing machines and overlockers.
- Experience dressing performers in a theatrical environment.
- Ability to communicate effectively and respectfully with a wide range of people.
- Calm, organised and tactful approach to working in a live performance environment.
- Ability to work well under pressure, problem-solving independently and efficiently.
- Excellent interpersonal skills with a collaborative approach to working.
- A professional and respectful approach to working with performers of all genders and in various states of dress.
- An understanding and commitment to equity, diversity and inclusion.
- A passion for Regent's Park Open Air Theatre and the work we produce

If there are some skills in the Essential criteria that you do not currently have but feel you could learn and develop over time, please still apply and note this in your application.



# TERMS & CONDITIONS

**Job Title:**  
Wardrobe Assistant

**Responsible to:**  
Head of Wardrobe

**Working closely with:**  
All other Wardrobe staff, Wigs, Hair and Makeup Staff, Acting Companies, Stage Management and all other Production Departments

**Contract:**  
Full-time, Fixed-Term from 20th April to 19th September 2026

**Basic Working Hours:**  
43 hours per week across 6 days. The role will require regular work in the evenings and at weekends, as well as on Bank Holidays.

**Work Base:**  
Regent's Park Open Air Theatre, Stage Door, Open Air Theatre, London, NW1 4NU.

**Salary:**  
£660 per week paid weekly by PAYE.

**Benefits:**  
Contributory pension scheme.  
Two complimentary tickets for each of the summer season's lead productions.  
Staff discount at the theatre's bar and catering outlets.  
Training and development opportunities.  
Access to external wellbeing and therapy service.

**Annual Leave:**  
Due to the nature of this contract, the successful candidate will not be able to take holiday during the contract unless required by us; payment in lieu of unused holiday entitlement will be made at the end of the contract.

**Notice Period:**  
1 month

**Probationary Period:**  
1 month



# ONE OF THE GREAT UNDERSUNG THEATRICAL SUCCESS STORIES, PACKED WITH AWARDS, AS WELL AS MOUNTING CRITICAL AND AUDIENCE ACCLAIM.

Evening Standard



## HOW TO APPLY

### To apply for this role:

Please download and complete the Personal Details Form and Application Form from [our website](#), and return to [jobs@openairtheatre.com](mailto:jobs@openairtheatre.com) by no later than **11am on Monday 23rd February**.

Should you prefer to answer the questions in the Application Form by submitting a video of yourself (lasting no more than 10 minutes) or a voice note (lasting no more than 10 minutes) instead of a written form, then please do.

First Round interviews are currently scheduled to take place on the **week commencing 2nd March**. We will notify you either way if you have been selected for interview or not.

Feedback will be provided to all first round interviewed applicants on receipt of a written request no later than 1 week after the date of interview. We regret that due to the volume of applications expected feedback cannot be provided to applicants who aren't invited to interview.

**Should you have access requirements or need any barriers removing in order to apply for this role and/or attend an interview, please e-mail [jobs@openairtheatre.com](mailto:jobs@openairtheatre.com).**

Regent's Park Open Air Theatre is an equal opportunities employer, and our recruitment process is open to all, regardless of disability, ethnicity, sexuality, gender identity, religion, caring responsibilities, and/or socioeconomic background. Our aim is to achieve greater diversity so that our organisation better reflects the society in which we live and work, and to foster an organisational culture that is inclusive, respectful and safe. We welcome and encourage applications from people of all backgrounds, perspectives, identities and lived experiences, and in particular those of the global majority and those who are disabled.

Regent's Park Open Air Theatre is committed to safeguarding and promoting the welfare of children, young people and adults at risk and expects all staff to share this commitment. Successful applicants may be asked to undertake an Enhanced DBS check, dependent on the requirements of the role.

**Please click the following link to complete [this anonymous survey](#) which will help us to effectively monitor our Equity, Diversity & Inclusion work by identifying barriers to working or engaging with Regent's Park Open Air Theatre. Your responses will remain separate to your application and will be anonymised and kept confidential.**

<https://www.surveymonkey.com/r/Y7V7PJS>

