

REGENT'S PARK  
**OPEN**  
AIR THEATRE

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# KITCHEN PORTER

## RECRUITMENT PACK

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# About Us

**Established in 1932, the multi-award-winning Regent's Park Open Air Theatre is one of the largest theatres in London. Passionate about producing first class theatre for and in our unique setting which inspires, challenges and entertains, the scale, audacity and ambition of our productions makes us unique in the capital's cultural landscape.**

Over the last twelve years, our productions have won seven Olivier Awards, seven WhatsOnStage Awards and four Evening Standard Awards. We were named London Theatre of the Year in 2017 by The Stage, and received the Highly Commended Award for London Theatre of the Year in 2021. Our productions have toured the UK, and have transferred to both the West End and the United States.

As a registered charity that receives no regular public subsidy, over 90% of our income is generated from ticket sales. Nevertheless, we have maintained our lowest ticket price of £25 for nine years, our BREEZE scheme enables those aged 18-25 to buy tickets for

£10, and we regularly work with local charities. Each year, on average, we subsidise tickets for 6,000 school pupils, with opportunities to continue their learning with our education packs. In the past year, the number of Annual Members has increased by 31%, and our Patron Scheme by 10%.

Completing the theatre experience, our in-house bars and restaurants champion exemplary customer service, and offer a selection of dining choices, including our waiter-served Covered Dining and more casual options such as picnics, The Grill and The Pizza Oven.

Regent's Park Open Air Theatre has become one of the most independently sustainable and financially successful producing theatres in the country, and so we embark on the next stage of our vision with ever-increasing artistic ambition and entrepreneurial spirit.



“**ONE OF THE GREAT UNDERSUNG THEATRICAL SUCCESS STORIES, PACKED WITH AWARDS, AS WELL AS MOUNTING CRITICAL AND AUDIENCE ACCLAIM**”

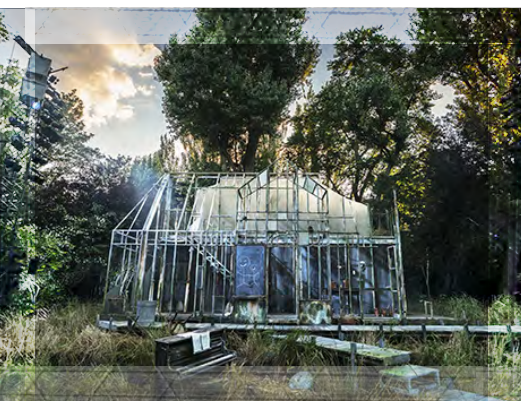
Evening Standard

# Kitchen Porter

We are looking for a hard-working and friendly Kitchen Porter, with an interest in catering and developing their skills in food preparation. The successful candidate will be adept at managing the pressures of a busy kitchen.

## The role involves:

- Keeping all kitchen surfaces (counters, sinks, stoves, walls) clean and sanitised.
- Sweeping and mopping the kitchen floors at the end of every shift.
- Washing cookware, utensils and cutlery in a timely and efficient way to keep them in rotation.
- Being responsible for maintaining good hygiene and cleanliness as well as the safe working practices expected in a professional kitchen.
- Following food hygiene, health and safety and environmental legislation, keeping records as required.
- Ensuring goods are received and stored in the correct manner.
- Moving furniture throughout the venue as required.
- Taking out the rubbish.
- Ensuring all equipment, kitchen, service and storage areas are kept clean and working at all times, reporting any faults immediately.



**“SINCE HE TOOK OVER THE OPEN AIR THEATRE, TIMOTHY SHEADER HAS REVIVIFIED REGENT’S PARK WITH UNEXPECTED SCHEDULING AND SMART PRODUCTIONS”**

The Observer



# Person Specification

## Essential

- Energetic and personable.
- Good organisational skills and attention to detail.
- Good standard of spoken English.
- Ability to communicate effectively with a wide variety of people at all levels in a confident and friendly manner.
- Proven ability to work well both independently and within a team.
- Ability to work well under pressure.

- The ability to maintain confidentiality and handle sensitive information with discretion.
- An understanding and commitment to diversity, inclusion and access.

## Desirable

- Experience working practically in a similar environment.
- Basic Food Safety certificate.



“**REGENT'S PARK OPEN AIR IS FAST BECOMING THE NEW POWERHOUSE FOR EYE-OPENING MUSICAL REVIVALS**”

Broadway World



# Terms & Conditions

|                               |  |
|-------------------------------|--|
| <b>Job Title:</b>             | Kitchen Porter (Seasonal).   |
| <b>Responsible to:</b>        | Head Chef.   |
| <b>Working directly with:</b> | Seasonal Kitchen Team, Bars and Dining Team.   |
| <b>Contract:</b>              | Full-time, fixed term from May to September 2022.  |
| <b>Basic Working Hours:</b>   | 40 hours per week, on a rota across 7 days of the week. Any additional hours will be paid at the hourly rate.  |
| <b>Work Base:</b>             | Regent's Park Open Air Theatre,<br>Stage Door Gate, Open Air Theatre, Inner Circle, London, NW1 4NU.   |
| <b>Salary:</b>                | £434 per week, paid weekly by PAYE.  |
| <b>Benefits:</b>              | Contributory pension scheme.<br>Two complimentary tickets for each of the summer season's lead productions.<br>Staff discount at the theatre's bar and catering outlets.<br>Training and development opportunities.<br>Mentoring support from the Open Air Theatre Team. |
| <b>Annual Leave:</b>          | Due to the nature of this contract, the successful applicant will not be able to take holiday during the contract unless required by us; payment in lieu of unused holiday entitlement will be made at the end of the contract.  |
| <b>Notice Period:</b>         | 2 weeks.   |
| <b>Probationary Period:</b>   | 1 month.   |



“ARTISTIC DIRECTOR TIMOTHY SHEADER HAS  
TAKEN ON THE IDEA OF AN OPEN AIR THEATRE  
AND RUN WILD WITH ITS POTENTIAL”

Sunday Times



# How to Apply

To apply for this role, please send your CV and completed Equal Opportunities form (which can be downloaded from our website [openairtheatre.com/jobs](https://openairtheatre.com/jobs)), to [jobs@openairtheatre.com](mailto:jobs@openairtheatre.com).

We will notify you either way if you have been selected for interview or not.

Feedback will be provided to all first round interviewed applicants on receipt of a written request no later than 1 week after the date of interview. We regret that due to the volume of applications expected feedback cannot be provided to applicants who aren't invited to interview.

**Should you have access requirements or need any reasonable adjustments to be made in order to apply for this role and/or attend an interview, please e-mail [jobs@openairtheatre.com](mailto:jobs@openairtheatre.com).**

Regent's Park Open Air Theatre is an equal opportunities employer and our recruitment process is open to all, regardless of disability, ethnicity, sexuality, gender identity, religion, caring responsibilities, and/or socio-economic background. Our ambition is to achieve greater diversity so that our organisation better reflects the city and country in which we live. We are keen to hear from people who are currently under-represented at Regent's Park Open Air Theatre and more widely in the theatre industry, particularly Black and Global Majority people, and those who are disabled.



“REGENT'S PARK OPEN AIR THEATRE IS A MAGICAL SANCTUARY FROM THE HUSTLE AND BUSTLE OF THE CAPITAL”  
Times






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