



REGENT'S PARK
OPEN AIR
THEATRE

Recruitment Pack

DEPUTY HEAD OF WARDROBE



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ABOUT US


Established in 1932, the multi-award-winning Regent's Park Open Air Theatre is one of the largest theatres in London (at a capacity of 1,304). Passionate about producing popular, enriching and unexpected theatre that provides a lens into the here and now, the scale and ambition of our productions together with our magical outdoor setting makes us unique in the capital's cultural landscape. In 2024 we welcomed over 180,000 people to our 27-week summer season.

Over the last fifteen years, our productions have won seven Olivier Awards, ten WhatsOnStage Awards, and four Evening Standard Awards. We were named London Theatre of the Year in 2017 by The Stage, and received the Highly Commended Award for London Theatre of the Year in 2021. Our productions have toured the UK, and have transferred to both the West End and the United States. Our 2016 revival of *Jesus Christ Superstar* has just finished tours of both the UK and North America, and has recently commenced a tour of Australia. Our 2024 revival of *Fiddler on the Roof* will transfer to London's Barbican Theatre this summer, followed by a UK and Ireland tour.

As a registered charity that receives no regular public subsidy, we rely entirely on earned income and charitable contributions. Nevertheless, we introduced 33,000 tickets at £15 across the whole of 2024's summer season and we regularly work with local charities. Each year, on average, we subsidise tickets for 6,000 school pupils.

Food and drink plays a significant role in the Open Air Theatre experience, with our in-house bars and restaurants including Covered Dining (recently certified as a Sustainably Run Restaurant), The Grill and The Pizza Oven. We also have our own picnic lawn and the West End's longest bar!

Regent's Park Open Air Theatre has become one of the most independently sustainable and financially successful producing theatres in the country, and we're proud to embark on the next stage of our vision with ever increasing artistic ambition and entrepreneurial spirit.



REGENT'S PARK OPEN AIR THEATRE IS A MAGICAL SANCTUARY FROM THE HUSTLE AND BUSTLE OF THE CAPITAL.

The Times

OUR VISION, MISSION & GUIDING VALUES

VISION

To help people make sense of the world under a shared sky.

MISSION

Celebrating our unique and experiential outdoor setting, we create popular, enriching and unexpected theatre that provides a lens into the here and now.

GUIDING VALUES

Ambitious
Open
Independent
Connected
Joyful

UNDERLYING PRINCIPLES

01 **Equity, Diversity & Inclusion**

03 **History & Heritage**

02 **Environmental Sustainability**

04 **Civic Responsibility**

STRATEGIC PRIORITIES

01 **Producing Expansion**

02 **Developing Audiences & People**



03 **Organisational Growth**

JOB ROLE

KEY RESPONSIBILITIES

We are looking to recruit a Deputy Head of Wardrobe for our 2025 season, to assist the wardrobe department for our busy and varied season of shows at Regent's Park Open Air Theatre.

- To assist the Head of Wardrobe in the day to day running of the department and to deputise for them as required.
- To assist with the wardrobe and maintenance of all costumes during each production across the season.
- To attend run-throughs and production meetings as required.
- To label costumes prior to the first technical rehearsal.
- To be present at all technical and dress rehearsals and previews.
- To keep costumes clean and repaired at all times, notifying the Head of Wardrobe of any problems with wear and tear immediately.
- To manage the laundering of all costumes: hand or machine wash, machine and line-drying; arrange collection and delivery of dry cleaning as appropriate.
- To ensure all costumes (fully laundered and repaired) are in the dressing rooms, on stage or in quick change areas by the half, or as requested by the Company Manager/DSM.
- To assist Company members to dress during the half if required and to assist with quick changes during performances.
- To log all dressing plots clearly so they can be included in the costume bible for each production and assist in logging all departmental show documentation.



REGENT'S PARK OPEN AIR THEATRE IS FAST BECOMING THE NEW POWERHOUSE FOR EYE-OPENING MUSICAL REVIVALS.

Broadway World



PERSON SPECIFICATION

Essential

- Previous experience working in this department, with at least two years of professional experience in roles for a similar sized organisation or number one tour.
- Good attention to detail with high standards of presentation.
- Ability to communicate effectively with a wide variety of people at all levels in a confident and friendly manner.
- Calm, organised and tactful approach.
- Excellent interpersonal skills with a collaborative approach to working.
- Ability to work well under pressure to meet deadlines, independently problem-solving quickly and efficiently.
- Proven proficiency in hand-sewing and the use of sewing machines and overlockers.
- Experience of dressing in a theatrical environment.
- Professional approach to working with artists of all genders in various states of dress.
- A passion for Regent's Park Open Air Theatre and the work we produce.
- An understanding and commitment to diversity, inclusion and access.



**AS DARKNESS ENCROACHES,
THERE IS NO MORE GLORIOUS
PLACE TO GET ONE'S FILL OF
CULTURE.**

The i

TERMS & CONDITIONS

Job Title:

Deputy Head of Wardrobe

Responsible to:

Head of Wardrobe

Supported by:

All other members of the Wardrobe Department.

Working directly with:

Performers and other Production Departments

Contract:

Fixed term between 21st April and 20th September 2025.

Basic Working Hours:

Hours will vary depending on the requirements of the season but will average out at 43 hours across 6 days per week. Regular evening and weekend work will be required, as well as work on Bank Holidays.

Work Base:

Regent's Park Open Air Theatre, Stage Door, Open Air Theatre, London, NW1 4NU.

Salary:

£714 per week paid weekly by PAYE.

Benefits:

Contributory pension scheme.

Two complimentary tickets for each of the summer season's lead productions.

Staff discount at the theatre's bar and catering outlets.

Annual Leave:

Due to the nature of this contract, the successful candidate will be unlikely to be able take holiday during the contract unless required by us; payment in lieu of unused holiday entitlement will be made at the end of the contract.

Notice Period:

1 month

Probationary Period:

1 month



ONE OF THE GREAT UNDERSUNG THEATRICAL SUCCESS STORIES, PACKED WITH AWARDS, AS WELL AS MOUNTING CRITICAL AND AUDIENCE ACCLAIM.

Evening Standard



HOW TO APPLY

To apply for this role:

Please download and complete the Personal Details Form and Application Form from our website (openairtheatre.com/jobs), and return with a copy of your current CV to jobs@openairtheatre.com by no later than **10am on Monday 24th March**.

Should you prefer to answer the questions in the Application Form by submitting a video of yourself (lasting no more than 10 minutes) or a voice note (lasting no more than 10 minutes) instead of a written form, then please do.

First Round interviews are currently scheduled to take place at the **end of the week commencing 24th March**. We will notify you either way if you have been selected for interview or not.

Feedback will be provided to all first round interviewed applicants on receipt of a written request no later than 1 week after the date of interview. We regret that due to the volume of applications expected feedback cannot be provided to applicants who aren't invited to interview.

Should you have access requirements or need any reasonable adjustments to be made in order to apply for this role and/or attend an interview, please e-mail jobs@openairtheatre.com.

Regent's Park Open Air Theatre is an equal opportunities employer and our recruitment process is open to all, regardless of disability, ethnicity, sexuality, gender identity, religion, caring responsibilities, and/or socioeconomic background. Our aim is to achieve greater diversity so that our organisation better reflects the city and country in which we live and serve, and to foster an organisational culture that is inclusive, respectful and safe.

We welcome and encourage applications from people of all backgrounds, perspectives, identities and lived experiences, and in particular those of the global majority and those who are disabled.

Please click the following link to complete the survey which will help us to effectively monitor our Equity, Diversity & Inclusion work by identifying barriers to working or engaging with Regent's Park Open Air Theatre:

<https://www.surveymonkey.com/r/Y7V7PJS>.