



Recruitment Pack

# **BARS & DINING ASSISTANT**



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# ABOUT US

Established in 1932, the multi-award-winning Regent's Park Open Air Theatre is one of the largest theatres in London (at a capacity of 1,304). Passionate about producing popular, enriching and unexpected theatre that provides a lens into the here and now, the scale and ambition of our productions together with our magical outdoor setting, makes us unique in the capital's cultural landscape. In 2025 we welcomed just under 177,000 people to our 20-week summer season.

Drew McOnie assumed the role of Artistic Director in January 2024, and James Pidgeon was appointed Executive Director in 2021.

Over the last sixteen years, our productions have won ten Olivier Awards, ten WhatsOnStage Awards, and four Evening Standard Awards. We were named London Theatre of the Year in 2017 by The Stage, and received the Highly Commended Award for London Theatre of the Year in 2021. Our productions have toured the UK and have transferred to both the West End and the United States. Our 2016 revival of *Jesus Christ Superstar* has just finished tours of the UK, North America and Australia. Our Olivier Award-winning revival of *Fiddler on the Roof* transferred to the Barbican Centre in May 2025 ahead of a major tour of UK and Ireland through to January 2026.



**REGENT'S PARK OPEN AIR  
THEATRE IS A MAGICAL  
SANCTUARY FROM THE HUSTLE  
AND BUSTLE OF THE CAPITAL.**  
The Times

As a registered charity that receives no regular public subsidy, we rely entirely on earned income and charitable contributions. Nevertheless, we have maintained 36,000 tickets at £15 across the whole of 2025's summer season, our BREEZE scheme enables those aged 18-25 to buy tickets for £10, and we regularly work with local charities. Each year, on average, we subsidise tickets for 6,000 school pupils.

Food and drink plays a significant role in the Open Air Theatre experience, with our in-house bars and restaurants including Covered Dining, The Grill and The Pizza Oven. We also have our own picnic lawn and the West End's longest bar!

Regent's Park Open Air Theatre has become one of the most independently sustainable and financially successful producing theatres in the country, and we're proud to embark on the next stage of our vision with ever-increasing artistic ambition and entrepreneurial spirit.

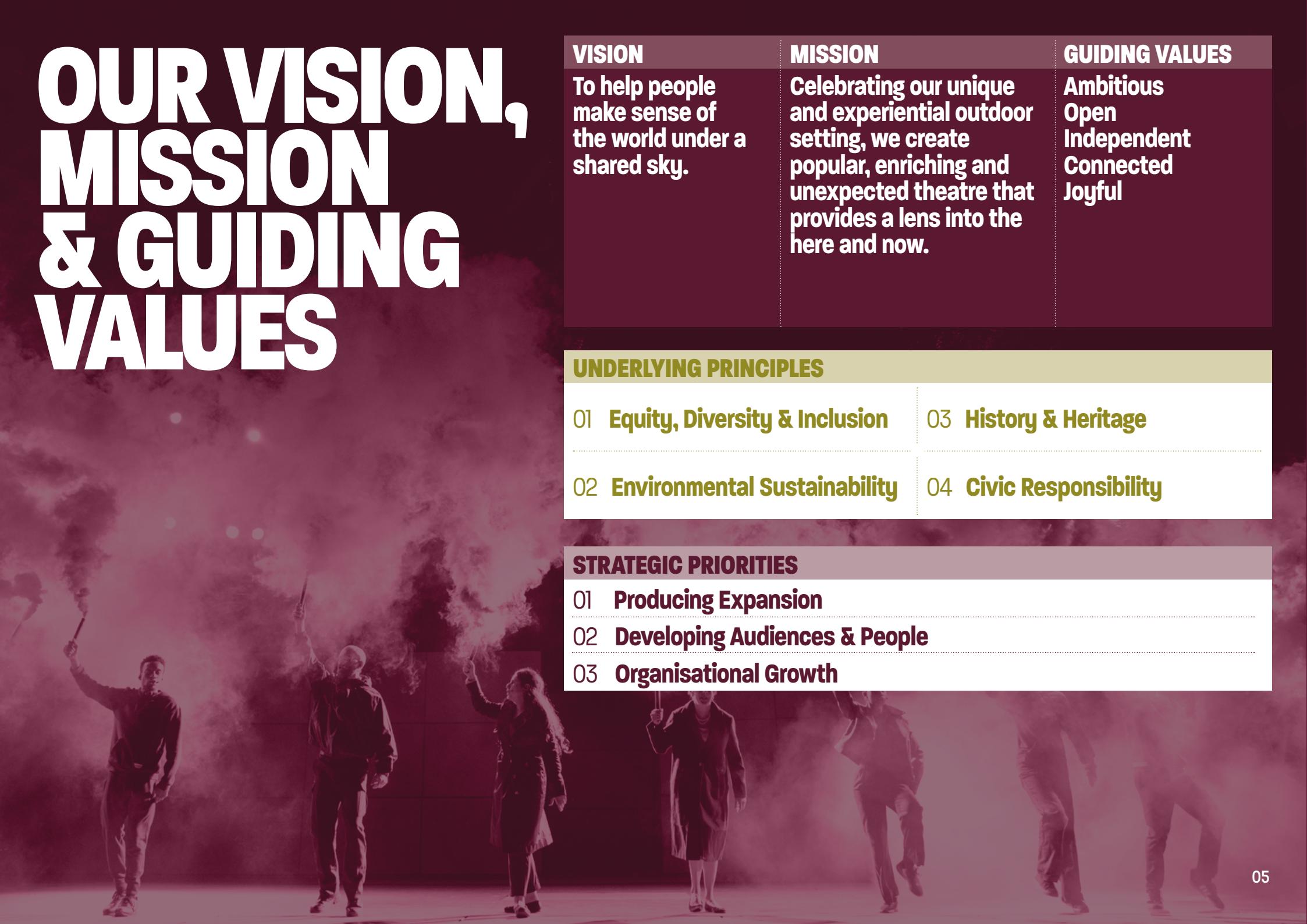


**REGENT'S PARK OPEN AIR THEATRE  
IS FAST BECOMING THE NEW  
POWERHOUSE FOR EYE-OPENING  
MUSICAL REVIVALS.**

Broadway World



# OUR VISION, MISSION & GUIDING VALUES



VISION	MISSION	GUIDING VALUES
<p>To help people make sense of the world under a shared sky.</p>	<p>Celebrating our unique and experiential outdoor setting, we create popular, enriching and unexpected theatre that provides a lens into the here and now.</p>	<p>Ambitious Open Independent Connected Joyful</p>

## UNDERLYING PRINCIPLES

01 <b>Equity, Diversity &amp; Inclusion</b>	03 <b>History &amp; Heritage</b>
02 <b>Environmental Sustainability</b>	04 <b>Civic Responsibility</b>

## STRATEGIC PRIORITIES

01 <b>Producing Expansion</b>
02 <b>Developing Audiences &amp; People</b>
03 <b>Organisational Growth</b>

# JOB ROLE

## KEY RESPONSIBILITIES

**We are looking to recruit a team of Bars and Dining Assistants. Together with the Front of House Team, Bars and Dining Assistants are the friendly outward face of the organisation, offering a warm welcome to all audiences and delivering a consistently high standard of customer service in a fun and fast-paced creative environment.**

**Team members will work across different areas of the in-house catering operation, learning to run and serve food and drink in any of our bars, restaurant, grill and pizza oven, as well as additional private events.**

### **This role involves:**

- Delivering an excellent standard of customer service, ensuring that a positive attitude and warm welcome is given to all customers.

- Assisting the Bars and Dining Supervisors to ensure that the site is fully prepared and stocked for the punctual opening of the site, including setting furniture and comprehensive cleaning of service areas using the correct cleaning equipment and chemicals as directed.
- Being knowledgeable and proficient in service methods for the menus in each distinct catering area, preparing orders to a consistently high standard.
- Keeping both the front and back of house catering areas tidy and well stocked, reporting any shortages or equipment faults to managers.
- Accurately recording sales through the tills, reporting any problems to managers.
- Assisting with preparation for pre-booked catering and one-off events, ensuring areas are set, with food and drinks served in good time.
- Dealing with customer problems, comments and complaints in an appropriate and efficient manner in line with company policy, escalating as necessary.
- Being proactive and flexible, working across the site, supporting the team, Head Chef and Head of Bars & Dining with any other duties as required.

# PERSON SPECIFICATION

**This is an exciting opportunity for individuals interested in hospitality and large-scale live events to join the Bars and Dining team at one of the largest theatres in London.**

## Essential

- Experience of hospitality or customer service.
- Good attention to detail with high standards of presentation.
- Good spoken English and interpersonal skills with the ability to communicate in a confident and friendly manner with a wide variety of people.
- Ability to work positively and supportively in a large team.
- Hands-on, can-do attitude and positive approach to teamwork.
- The ability to maintain confidentiality and handle sensitive information with discretion.
- An understanding and commitment to equity, diversity and inclusion.
- A passion for Regent's Park Open Air Theatre and the work we produce.



**ONE OF THE GREAT UNDERSUNG THEATRICAL SUCCESS STORIES, PACKED WITH AWARDS, AS WELL AS MOUNTING CRITICAL AND AUDIENCE ACCLAIM.**

Evening Standard

# TERMS & CONDITIONS

## Job Title:

Bars & Dining Assistant

## Responsible to:

Head of Bars & Dining, Bars & Dining Duty Managers, Bars & Dining Supervisors

## Working closely with:

Kitchen team, Visitor Services

## Contract:

Fixed term from 21st April to 27th September 2026

## Basic Working Hours:

Various contracts available (0, 16 or 30 hours per week), working across 7 days on a rota. The role will require regular work in the evenings and at weekends, as well as on Bank Holidays. Any hours worked in addition to the contracted basic amount will be scheduled in advance with a manager, and paid at the same rate.

## Work Base:

Regent's Park Open Air Theatre, Stage Door, Open Air Theatre, London, NW1 4NU.

## Salary:

£14.10 per hour, paid weekly PAYE.

## Benefits:

Contributory pension scheme.

Two complimentary tickets for each of the summer season's lead productions.

Staff discount at the theatre's bar and catering outlets.

Training and development opportunities.

## Annual Leave:

Due to the nature of this contract, the successful candidate will not be able to take holiday during the contract unless required by us; payment in lieu of unused holiday entitlement will be made at the end of the contract.

## Notice Period:

2 weeks

## Probationary Period:

1 month

# HOW TO APPLY



## To apply for this role:

Please download and complete the Personal Details Form and Application Form from [our website](#), and return to [jobs@openairtheatre.com](mailto:jobs@openairtheatre.com) by no later than **10am on Thursday 12th March**.

Should you prefer to answer the questions in the Application Form by submitting a video of yourself (lasting no more than 10 minutes) or a voice note (lasting no more than 10 minutes) instead of a written form, then please do.

First Round interviews are currently scheduled to take place on **16th & 17th March**. We will notify you either way if you have been selected for interview or not.

Feedback will be provided to all first round interviewed applicants on receipt of a written request no later than 1 week after the date of interview. We regret that due to the volume of applications expected feedback cannot be provided to applicants who aren't invited to interview.

**Should you have access requirements or need any barriers removing in order to apply for this role and/or attend an interview, please e-mail [jobs@openairtheatre.com](mailto:jobs@openairtheatre.com).**

Regent's Park Open Air Theatre is an equal opportunities employer, and our recruitment process is open to all, regardless of disability, ethnicity, sexuality, gender identity, religion, caring responsibilities, and/or socioeconomic background. Our aim is to achieve greater diversity so that our organisation better reflects the society in which we live and work, and to foster an organisational culture that is inclusive, respectful and safe. We welcome and encourage applications from people of all backgrounds, perspectives, identities and lived experiences, and in particular those of the global majority and those who are disabled.

Regent's Park Open Air Theatre is committed to safeguarding and promoting the welfare of children, young people and adults at risk and expects all staff to share this commitment. Successful applicants may be asked to undertake an Enhanced DBS check, dependent on the requirements of the role.

**Please click the following link to complete this anonymous survey which will help us to effectively monitor our Equity, Diversity & Inclusion work by identifying barriers to working or engaging with Regent's Park Open Air Theatre. Your responses will remain separate to your application and will be anonymised and kept confidential.**

**<https://www.surveymonkey.com/r/Y7V7PJS>**

